

CITY OF ONEIDA
DEPARTMENT OF PLANNING AND DEVELOPMENT

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**APPLICATION FOR SITE PLAN
MODIFICATION**

Name of Proposed Development:

Location of Site:

Tax Map Number: _____

Current Zoning Classification: _____

Ward: _____

Applicant:

Name: _____

Address: _____

Phone: _____

Email: _____

Plans Prepared By:

Name: _____

Address: _____

Phone: _____

Email: _____

Signature of the Applicant

Date

Owner (if different):

Name: _____

Address: _____

Phone: _____

Date of Site Plan Approval: _____

Signature of the Owner

Date

Modification Requested:

Site Plan Mod Fee: \$100 Please make a check payable to the City of Oneida

FOR OFFICE USE:
Application Number: _____
Date of Public Hearing: _____
Date Received by Planning: _____
Date of Final Action _____
Action Filing Date _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Note: Only information related to the proposed modification is required

City, County, State, and Federal Permits Needed (list type and department/agency):

Total Site Area (Square feet or acres): _____

Anticipated Construction Time: _____

Will Development be Staged? _____

Current Condition of Site (buildings, vacant, etc.):

Current Land Use of Site (agricultural, commercial, undeveloped, etc.): _____

Estimated Cost of Proposed Improvements: \$ _____

Anticipated Increase in Residents, Employees, Customers/clients, etc.: _____

Describe proposed use, including primary and secondary uses, ground floor area, height, and the number of stories per building. For residential structures, include a number of dwelling units by size (# bdrms), and number of parking spaces. For non-residential structures, include total floor area and total sales area, number of parking spaces. Use a separate sheet if needed.

Continue to the next page for procedures->

Procedure for Requesting a Site Plan Modification

1. Applicants must follow the “Procedure for Requesting Site Plan Modification” document provided with this application.

Key requirements include:

- Pre-application conference (required)
- Complete submission package
- SEQR compliance (as applicable)
- Meeting submission deadlines
- Attendance at PCZBA meeting (as required)

Failure to follow the required procedure may result in the application being deemed incomplete or delayed.